



MEETING MINUTES—NOVEMBER 7, 2002 Adams County District 12

PRESENT: Adams 12-Jack Dempsey, Jeffco-Tom MacDonnell, Jim Faes, Wayne Benbow, Aurora-Bill Chambers, St. Vrain-Ralph Bozella, Poudre-Achai Broner, Summit-Mike Arnold, Mapleton-John Kreutzer, Douglas County-Doug Stroup, Bill Moffitt, Cherry Creek-Deborah Woeber, Canon City-Bob Heacock, Denver-Larry Vair, OEMC-Rob Pearson, Joan Gregerson, XCEL-Melanie Newman

Welcome/Minutes

CASDEM Chairperson and host, Jack Dempsey, called the meeting to order and welcomed those present. The minutes of the September 27, 2002 meeting were approved with one correction; Tom Head's name was spelled incorrectly.

Transport gas

There was a discussion of transport gas contracts, including current status of districts, PDQs, suppliers and firming. A number of districts voiced interest in participating in a joint bid process for gas supply when current contracts expire. Doug Stroup offered to coordinate the bid process. Kevin Klatt from Douglas County will work with Doug. Kevin is now a CEP.

CASDEM website

CASDEM agendas and minutes are posted. One request for membership from a vendor was received. It was denied. Future funding of the site was discussed. The Governor's Office of Energy Management and Conservation paid for the initial setup. However, there is an on-going cost to maintain the website. Approximate costs are: \$500 per year for monthly maintenance, \$120 per year to stay with existing host, \$180 per year for domain name, and \$16 per year for domain name renewal. Joan Gregerson was asked to request one year of funding from OEMC. That would give CASDEM time to consider future funding sources.

Mentor program

Energy managers from Jeffco, Poudre, Adams 12 and Aurora have initiated mentorship relationships with smaller, outlying districts. The Governor's office will pay for some travel expenses. A letter will be drafted to send to the superintendent's of those smaller districts, and to others that may be interested in participation. Tom McDonnell will provide some oversight to this program, including developing an outline/guideline of services to be provided. Both CASDEM and OEMC would like to see this program grow. However, CASDEM needs to determine if resources are available from within the existing membership before the program can be offered around the state.

XCEL Rate Case

Jack Dempsey updated the group on the rate case. XCEL is asking for a general revenue increase. Their return to stockholders is regulated. They would like this to increase from 11% to 12.5%. There is also a request for an incentive cost adjustment. XCEL wants to recoup 100% of increased costs with monthly adjustments. The intervention group would like to see continuation of the status quo, that is 50% adjustments on a quarterly basis. The idea of a separate rate for K12 schools has not been presented. Melanie Newman/XCEL rep will request an update to present to CASDEM.

(continued)

Roster

Bill Chambers will work on updating and reformatting the CASDEM roster. Rob Pearson and Bill will contact those on the current roster that have been consistent “no-shows”.

CASBO

The spring conference will be April 9-10-11 in Colorado Springs. Jack will contact Mike Mitchell regarding CASDEM role in programs. A suggestion was made to include a water conservation session.

Governor’s Office of Energy Management & Conservation

George Sauter is beginning work with BOCES group. Rebuild Colorado will provide services for new school design. Joan Gregerson presented info on an upcoming water conservation teleconference. She also passed around a sign up sheet.

XCEL billing problems

Melanie Newman pointed out that after meeting with CASDEM last March, Woody Hipsher at XCEL had established a team to address these problems. They are continuing to work with the metering department. Access to meters is a problem in some cases, and must be worked out district by district. Melanie noted that there are still some unresolved problems. Hopes are that the new billing software will fix many of the problems. That software is to be rolled out on the Western Slope in January, 2003.

CASDEM members are increasingly dismayed by billing problems that have existed for years. Some questions were posed; Whom do we need to contact at a higher level? What else can we do? Should we refuse to pay bills? Melanie asked that new problems with bills be sent to her immediately.

Other Business/Updates

Only five districts have responded to the energy survey sent out by Jack Dempsey. Doug Stroup noted that several groups are gathering the same information. It was noted that as energy managers, we have the most accurate information. The data should not be provided by business personnel.

Commissioning was discussed. Adams 12 noted that they have used commissioning agents.

It was noted that Susan Castellon with OEMC has a program for electrical equipment disposal. Ralph Bozella offered to send some information on this subject to Jack Dempsey for distribution to the group. More regulations are expected regarding disposal of this equipment.

Agenda items for the January meeting include: CASDEM website and funding, XCEL billing, and a time for an open forum

2002-2003 CASDEM Meetings and Host Districts

November 7, 2002—Adams County District #12

January 9, 2003—Adams County District #1 (Mapleton Schools)

March 6, 2003—Summit County Schools

May 1, 2003—Colorado Springs District #11

Respectfully submitted,
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