



COLORADO ASSOCIATION OF SCHOOL DISTRICT ENERGY MANAGERS

MEETING LOCATION – KEYSTONE LODGE (CASBO CONFERENCE)

OCTOBER 4, 2006 MINUTES

The meeting was called to order at 1:00 P.M. by Dan Huenneke, Chairman of CASDEM.

Introductions were made and members and guests were given a sign-in sheet to confirm attendance.

The agenda for this meeting was discussed.

The minutes for the August 10, 2006 meeting were handed out and reviewed. A motion was made, seconded, and a vote was taken to approve the minutes.

Patty Crow of the US Environmental Protection Agency provided an update on the Energy Star Program and the advantages of automated benchmarking. In addition, some of the new features in Portfolio Manager Software were discussed and Patty also provided a list of companies that have successfully delivered ENERGY STAR ratings to their customers.

Melanie Gavin and Andre Gouin of Xcel Energy provided information on the Solar Rewards Renewable Energy (REC) Credit Program and the Custom Efficiency/Demand Side Management Programs that are currently being offered. In addition, information was provided on an Xcel Energy/Home Depot limited-time promotion for low-priced compact fluorescent light bulbs.

Open Discussion:

Bill Chambers commended the Governor's Office of Energy Management and Conservation and supporting School District presenters on a job well done thus far on the Energy Management Training. Bill also talked about water quality issues that were coming up in the CSPMA Site Managers meeting regarding the State of Colorado restrictions on discharging water, other than storm water.

Sam Crispin provided an update on the OEMC Energy Management Training, based on telephone conversations with Peter D' Antonio of the Governor's Office of Energy Management and Conservation. The first session training session went very well and had a turn out of approximately twenty participants. Personnel that are interested in participating in the training or being a speaker should contact Peter D' Antonio as soon as possible. The following information is an update on the schedule and the speakers identified to date for each module of the Energy Management Training:

OEMC Energy Management Training Schedule

Month	Date/Time	Topic	Speaker(s)
1	9/21/2006 10:00-11:30	What is energy management and why do I need it?	Tom MacDonnell (Jeffco) Jim Faes (Jeffco) Mark Gazette (Pueblo) Jim Carter (Lewis Palmer)
2	10/19/06 10:00-11:30	Raising Energy Awareness and Involvement	Marian Nall (Falcon) Eric Anderson (Co. Springs)
3	11/30/06 10:00-11:30	Utility Tracking/Bill Analysis	Stu Reeve (Poudre) Jim Faes (Jeffco)
4	TBD	Energy Action & Implementation – Low/No Cost	Bill Chambers (Douglas County) Sam Crispin (Adams 12)
5	TBD	Preventative Maintenance as a means to reduce cost	Pete Hall (CSPMA) Steve Hoban (CSPMA)
6	TBD	Planning for Larger Projects	John Canfield (OEMC) Pete Hall (CSPMA)
7	TBD	Funding Projects	John Canfield (OEMC)
8	TBD	Tracking Results	Panel Discussion
9	TBD	Recognizing Achievements	Dan Huenneke (Summit County) Stu Reeve (Poudre) Patty Crow (EPA)

Information on OEMC training being offered is also available at [www .colorado.gov /rebuildco](http://www.colorado.gov/rebuildco)

There was an open discussion regarding the CASDEM Website and things that could possibly be done to improve it. It was suggested that everyone look at the website and identify information that is no longer needed and suggestions for possible improvements.

Possible topics for the upcoming CASDEM meeting were discussed and included the following:

- Irrigation issues
- Transport Gas (negotiations)
- Natural gas purchasing
- Outreach – create/solicit opportunities for more involvement in future meetings
- Possible improvements to the CASDEM Website

The next CASDEM meeting, after the CASBO Conference in October, is scheduled for November 2, 2006, and will be hosted by Jefferson County School District at the Central Services Building #4 located at 809 Quail Street in Lakewood. The location, agenda, and directions will be distributed and posted on CASDEM website as soon as it is available. Tentative hosts for upcoming CASDEM meetings are as follows:

- January 2007 – Douglas County School District
- March 2007 – St. Vrain Valley School District

The meeting was adjourned at 3:00 p.m.

Minutes submitted by Chuck Finleon, Vice Chairman for review and approval at next CASDEM Meeting on November 2, 2006.

In attendance:

Sam Crispin, Adams 12 Five Star Schools
Bob Heacock, Canon City School District RE-1
Buddy Lambrecht, Canon City School District RE-1
Bill Chambers, Douglas County School District
Lee Smit, Douglas County School District
Diana Scott, Eagle County School District
Michael Drake, Elizabeth School District C1
Andy Damon, Falcon School District 49
Marian Nall, Falcon School District 49
Jim Faes, Jefferson County Public Schools
Bob Smith, Jefferson County Public Schools
Jerry Zimmerman, Manitou Springs School District 14
Stu Reeve, Poudre School District
Jeff Arnold, Poudre School District
Pete Hall, Poudre School District
Alan Boatright, Poudre School District
Jerry Garretson, Poudre School District
Chuck Finleon, St. Vrain Valley Schools
Dan Huenneke, Summit School District RE-1
Rob Stafford, Thompson R2J School District
Andre Gouin, Xcel Energy
Melanie Gavin, Xcel Energy