



COLORADO ASSOCIATION OF SCHOOL DISTRICT ENERGY MANAGERS

MEETING LOCATION – GOVERNOR’S ENERGY OFFICE, DENVER

MAY 8, 2008 MINUTES

Chuck Finleon, Chairman of CASDEM, called the meeting to order at 9:00 A.M.

Introductions were made and members and guests were given a sign-in sheet to confirm their contact information and attendance.

The minutes for the March 6, 2008, meeting were handed out and reviewed. A motion was made, seconded, and a vote was taken to approve the minutes.

The agenda for this meeting was discussed.

Tim Guiterman of the Governor’s Energy Office (GEO) provided information on requirements and programs that are currently underway in their office for new construction.

Trey Austin of GEO Energy Services L.L.C. provided an in-depth presentation on GEO Exchange systems. Topics discussed included how a typical system works, some examples of systems recently installed in Colorado, average paybacks for installations, and retrofit situations and considerations for installing systems in existing facilities.

Melanie Gavin of Xcel Energy provided an update on gas and electric rates/increases, current rebate programs and associated application processes, and upcoming rebate programs that are being developed for natural gas usage/efficiencies. In addition, Melanie also offered to assist CASDEM in setting up tours of Xcel Energy facilities if the group was interested in doing so.

Patty Crow of the EPA Energy Star Program provided an update on their programs that included districts recently applying for Energy Star certifications, technology initiatives that are currently being developed/implemented, and benchmarking tools/capabilities that are currently available.

Joel Asrael of the Governor's Energy Office (GEO) provided an update on their activities and there were discussions with the CASDEM group on performance contracting, utility billing, development and implementation of an energy management training program, and some of the methods that could possibly be utilized for assisting the smaller/more rural school districts with energy management related activities.

CASDEM Chair Appointment/Vice Chair Election

It was once again that time of year to appoint a new CASDEM Chair and elect a new vice-chair. Tim (Bo) Bacon, former CASDEM Vice Chair, from Aurora Public Schools will assume the role of Chair person and the CASDEM group nominated and unanimously voted Eric Anderson from Mesa County District 51 as the new Vice Chair. Congratulations and thanks to both Bo and Eric for assuming the leadership roles for the CASDEM group as we all look forward to new and exciting adventures for the upcoming school year.

The remainder of the meeting was set aside for open discussion topics resulting from a polling of meeting participants prior to the actual meeting.

Open Discussion:

The group had open discussions covering the following topics:

- Natural gas pricing, current contracts in the various districts, and updates/speculations on the market for the upcoming year.
- Current walk-in refrigeration/freezer unit status over summers and lessons learned regarding whether the units should left running or turned off.
- Performance contracting and the scope and experiences various districts have had in the past.
- Artificial field issues and what is being done, if anything, to address potential lead content in some materials used during material fabrication.

The next CASDEM meeting is scheduled for September 4, 2008, and will be hosted by Garfield County School District RE#2, 839 White River Avenue, Learning Opportunity Conference Center – Room 111A, Rifle, CO. The meeting agenda will be distributed and posted on CASDEM website as soon as it is available.

The meeting was adjourned at 12:30 p.m.

Minutes submitted by Chuck Finleon, CASDEM Chairman, for review and approval at next CASDEM Meeting on September 4, 2008.

In attendance:

John Kreutzer, Adams 1 School District
Terry Clymer, Adams 12 Five Star Schools
Holly Dugan, Adams 12 Five Star Schools
Scott Weber, Adams 12 Five Star Schools
Bo Bacon, Aurora Public Schools
Bob Heacock, Canon City Schools
Thomas Fernandez, Colorado Springs District 11
Joe DeMers, Jefferson County Public Schools
Jim Faes, Jefferson County Public Schools
Tom MacDonnell, Jefferson County Public Schools
Terry Davis, Littleton Public Schools
Chris Gooden, Littleton Public Schools
Eric Anderson, Mesa County District 51
Stu Reeve, Poudre School District
Chuck Finleon, St. Vrain Valley School District
Joel Asrael, Governor's Energy Office
Tim Guiterman, Governor's Energy Office
Melanie Gavin, Xcel Energy
Patty Crow, EPA Energy Star
Tweedie Doe, Smart Energy Living Alliance